

# FULTON TOWNSHIP HALL RENTAL AGREEMENT

3425 W. CLEVELAND RD., PERRINTON, MI 48871  
TELEPHONE (989)236-5102

Updated November 2025

APPLICATION FOR USE OF TOWNSHIP HALL:

DATE \_\_\_\_\_

Date to be used \_\_\_\_\_ . Approximate time \_\_\_\_\_ .

\_\_\_\_\_  
Name of individual or group renting building Telephone

\_\_\_\_\_  
Name of individual responsible Address Telephone

Proposed use of the facility \_\_\_\_\_ . Approximate number of guests \_\_\_\_\_ .

Amount of rent \$ \_\_\_\_\_ due with reservation. \$ \_\_\_\_\_ returnable deposit.

## RULES OF RENTAL

1. I understand the following rules and regulations for using the Fulton Township Hall and Grounds, makes the renter responsible for damage and liability of any kind. Renter also holds the Township harmless of any liability connected with the Hall use while being used by the renter.
2. All rent and deposits are to be paid at the time of making the reservation.
3. CLEAN UP: All decorations, food, dishes, and debris shall be removed from Township property. The tables and chairs already standing, shall be left in the same position when you are finished. Extra tables and chairs used shall be replaced on the storage racks. Floors shall be cleaned with broom and dust mop. USE THE WET MOP TO CLEAN ANY SPILLS THAT ARE MADE. Also, please bring your own cleaning supplies, i.e. dish soap and dish towels.
4. For weekend rentals, the key shall be picked up by 4 pm Friday. For all rentals, the keys shall be left at the hall. After door is locked upon completion of event, place key in the drop box on the front of the building. IF HALL IS NOT CLEAN AT END OF RENTAL OR IF THE KEYS ARE LOST OR MISPLACED, THE PAID DEPOSIT IS FORFEITED.
5. The Township shall not be held responsible for the loss of any articles or equipment left in the building after the renter leaves.
6. PARKING: No vehicle shall stand or park upon the roadway or in such a manner as to obstruct traffic. Individuals attending the event shall not park on private property neighboring the property of the Township.
7. No alcoholic beverages shall be allowed on Township property.
8. No dancing on the floor.
9. The Township reserves the right to cancel the reservations, should it be necessary to use the Hall during a public disaster.
10. PLEASE BRING YOUR OWN TRASH BAGS. FOOD RELATED TRASH FROM YOUR RENTAL MUST BE PLACED IN THE TOWNSHIP DUMPSTER AFTERWARDS. Also be sure to leave a trash bag in the trash receptacles that had them when you came: Kitchen & Hall.
11. Please do not use ANY KIND of tape on the walls.
12. No candles. Do not leave ovens, crockpots, coffee makers, or anything of the like unattended while in use.
13. Please do not touch/use cabinet, board on the wall, or steamer in the northeast corner of the hall. These belong to the seniors with Food with Friends.
14. NO ANIMALS allowed in the building except Service Dogs.
15. Any matter not expressly provided for in this agreement shall be decided at the discretion of the Township Supervisor or his designate.
16. Cancellations are to be made no less than a week prior to the rental date. Any cancellation made with less than the required week notice will forfeit the deposit and only the rental fee will be reimbursed.

\_\_\_\_\_  
Signature of Renter or Responsible Party

By \_\_\_\_\_  
Fulton Township