

FULTON TOWNSHIP

3425 W. CLEVELAND RD.
PERRINTON, MI 48871
TELEPHONE (989)236-5102

FULTON TOWNSHIP RENTAL AGREEMENT

APPLICATION FOR USE OF TOWNSHIP HALL:

DATE _____

Date to be used _____ . Approximate time _____ .

Name of individual or group renting building

Telephone

Name of individual responsible

Address

Telephone

Proposed use of the facility _____ . Approximate number of guests _____ .

Amount of rent \$ _____ due with reservation. \$ _____ returnable deposit.

RULES OF RENTAL

1. I understand that the following rules and regulations for using the Fulton Township Hall and grounds makes the renter responsible for damage and liability of any kind, and holds the Township harmless of any liability connected with the use of the Hall while being used by the renter.
2. All rent and deposits are to be paid at the time of making the reservation.
3. CLEAN UP: All decorations, food, dishes, and debris shall be removed from Township property. The tables and chairs already standing, shall be left in the same position when you are finished. Extra tables and chairs used shall be replaced on the storage racks. Floors shall be cleaned with broom and dust mop. USE THE WET MOP TO CLEAN ANY SPILLS THAT ARE MADE. Also, please bring your own cleaning supplies, i.e. dish soap and dish towels.
4. For weekend rentals, the key shall be picked up by 4 pm Friday. For all rentals, the key shall be left at the hall. After the door is locked at the end of the event, please put in the drop box on the front of the building. If the keys are misplaced, the deposit paid will be forfeited.
5. The Township shall not be held responsible for the loss of any articles or equipment left in the building after the renter leaves.
6. PARKING: No vehicle shall stand or park upon the roadway or in such a manner as to obstruct traffic. Individuals attending the event shall not park on private property neighboring the property of the Township.
7. No alcoholic beverages shall be allowed on Township property.
8. No dancing on the floor.
9. The Township reserves the right to cancel the reservations, should it be necessary to use the Hall during a public disaster.
10. BRING YOUR OWN TRASH BAGS AND PLEASE TAKE YOUR TRASH WITH YOU. Also be sure to leave a trash bag in the container in the kitchen.
11. Please do not use ANY KIND of tape on the walls.
12. No candles. Do not leave ovens, crockpots, coffee makers, or anything of the like unattended while in use.
13. Please do not touch/use the desk, cabinet, board on the wall, or steamer in the northeast corner of the hall. These belong to the seniors with "Food With Friends".
14. NO ANIMALS allowed in the building.
15. Any matter not expressly provided for in this agreement shall be decided at the discretion of the Township Supervisor or her designate.
16. Cancellations are to be made no less than a week prior to the rental date. Any cancellation made with less than the required week notice will forfeit the deposit and only the rental fee will be reimbursed.

Signature of Renter or Responsible Party

By _____

Fulton Township